

## POSITION VACANT (OFFICER POSITION)

### Join Al-Kawthar University – Shape the Future of Higher Education

Al-Kawthar University, an institution dedicated to academic excellence and rooted in Islamic values, invites passionate and qualified professional to join our team. We are seeking experienced individual for key administrative position.

If you are committed to fostering intellectual growth, ethical leadership, and institutional development, we welcome you to become a part of our dynamic and growing university community. Al-Kawthar University offers a unique opportunity to contribute to the future of higher education in a supportive, innovative, and enriching environment.

Post	Campus	Department	Eligibility Criteria	No. of Posts
Director Planning & Development	Main Campus	Department of Planning & Development	Masters degree in engineering from a renowned HEC recognized university / institute. Minimum 15 years of relevant experience of project planning and designing / supervision in reputable organizations. Excellent problem solving, inter-personal and information technology skills. Candidates with proficiency in MS Project, Primavera, Autocad, Archicad or similar software packages will be preferred.	1

### IMPORTANT INSTRUCTIONS:

1. For details of eligibility criteria and applying online visit Al-Kawthar University e-portal at <https://eportal.alkawthar.edu.pk>
2. Only applications duly submitted through the e-portal will be considered. No hard copy or email based applications shall be entertained.
3. Qualifications and Experience must meet the Eligibility Criteria prescribed by Al-Kawthar University.
4. Preference will be given to the candidates with relevant qualification and experience.
5. Government / Public Sector Employees must apply through proper channel and upload a copy of **No Objection Certificate (NOC)**.
6. Application Processing Fee of **Rs. 2,000/- (Non Refundable)** is required for each post applied.
7. Last date to apply: **18th September 2025**.
8. Upload all the documents correctly & carefully.
9. Incomplete applications or applications received after due date will not be entertained.
10. Only shortlisted candidates will be called for the test / interview.
11. **No TA/DA will be paid** for appearing in the test / interview.
12. All documents and experience claims will be verified; Submission of false or misleading information will result in disqualification.
13. Al-Kawthar University reserves the right to cancel recruitment for any post without assigning any reason.
14. Al-Kawthar University reserves the right to implement any future amendment to the recruitment and service rules, as and when notified.